



Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT

Meeting to be held at the
Casitas Board Room
1055 Ventura Ave.
Oak View, CA 93022
August 22, 2018 @ 3:00 P.M.

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Roll Call
2. Public comments (Items not on the agenda – three minute limit).
3. General Manager comments.
4. Board of Director comments.
5. Board of Director Verbal Reports on Meetings Attended.
6. Consent Agenda.
 - a. Minutes of the August 8, 2018 Board Meeting.
 - b. Authorize the General Manager to sign task orders for professional engineering services for the Casitas system as follows:
 - HDR, Inc. for the Camp Chaffee Pipeline Replacement in the not to exceed amount of \$37,105.00.
 - HDR, Inc. for the Ojai East Reservoir Interior and Exterior Recoating project in the amount of \$28,400.00.
 - c. Authorize the General Manager to sign task orders for professional engineering services for the Ojai Water System as follows:
 - MNS Engineers, Inc. for the Ojai Water System Arc Flash Study in the not to exceed amount of \$119,839.00.
 - Cannon Corporation for Valves and Appurtenances Replacement (Ventura Street) in the not to exceed amount of \$38,805.00.

- d. Recommend approval of a purchase order to Granicus in the amount of \$60,874.43 for the installation and training of their integrated software solutions Granicus Video, Minutes and Peak Agenda Management for 36 months.

RECOMMENDED ACTION: Adopt Consent Agenda

- 7. Review of District Accounts Payable Report for the Period of 8/02/18 - 8/15/18.

RECOMMENDED ACTION: Motion approving report.

- 8. Presentation by the General Managers on the State Water Project Interconnection.
 - a. Susan Mulligan, General Manager Calleguas Municipal Water District
 - b. Kevin Brown, General Manager, Ventura Water
 - c. Mauricio Guardado, General Manager, United Water Conservation District.
 - d. Steve Wickstrum, General Manager, Casitas Municipal Water District

- 9. Update by Rincon Strategies on the Public Relations Action Plan.

- 10. Resolution honoring Steve Wickstrum upon his retirement.

RECOMMENDED ACTION: Adopt resolution

- 11. Discussion by Board Members regarding the preferred qualifications and characteristics for the selection of the General Manager.

RECOMMENDED ACTION: Board Discretion

- 12. Information Items:
 - a. Lake Casitas Recreation Area Report
 - b. Lake Casitas Status report for July, 2018.
 - c. Recreation Committee Minutes.
 - d. Executive Committee Minutes.
 - e. Personnel Committee Minutes.
 - f. Finance Committee Minutes.
 - g. Notification from Government Finance Officers Association regarding the Comprehensive Annual Financial report (CAFR) for the fiscal year ended 2017 qualifies for the GFOA's Certificate of Achievement for Excellence in Financial Reporting.
 - h. Water Consumption Report.
 - i. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
 - j. Investment Report.

13. Closed Session

- a. PUBLIC EMPLOYMENT (Gov. Code §54957(b)(1))

Title: General Manager

14. Discussion and consideration of the Interim General Manager's compensation.

RECOMMENDED ACTION: Motion approving compensation.

15. Discussion and consideration of selection of an executive search firm for the recruitment of the position of General Manager.

RECOMMENDED ACTION: Motion approving selection

16. Adjournment.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).



Minutes of the Casitas Municipal Water District
Board Meeting Held
August 8, 2018

A meeting of the Board of Directors was held August 8, 2018 at the Casitas Municipal Water District located at 1055 Ventura Ave. in Oak View, California. The meeting was called to order at 3:00 p.m. President Word led the group in the flag salute.

1. Roll Call

Directors Baggerly, Kaiser, Bergen, Hicks and Word were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were three staff members and 18 members of the public in attendance.

2. Public comments (Items not on the agenda – three minute limit).

Ellen Sklarz expressed that the disheartened community is impacted by drought and fires and long lasting heat that worsened our situation. Business people, farmers, ranchers and residential customers believe we would like a voice in choosing officials with knowledge and communication skills to meet challenges ahead of us. I propose a citizen committee or citizen representative to participate with Casitas in search and selection to find appropriate leadership. Post the position nationally or use an executive search firm to find qualified candidates and I am asking you not to rubber stamp and hire from within which I think is unworthy of this community.

Robin Gerber addressed the board saying it is no secret the community is divided and concerned about the drought. This board and agency failed to adequately respond over six years of declining rainfall and increasing heat and the buck stops here. You have been called on to announce a drought emergency. It is crucial those who rely on the district water realize the dire nature of this drought. This is a cry for this board to take action. It is not just a PR problem. It is a failure to act problem. Action is needed. Data driven and respectful and inclusive of the voters you serve. You must act. You have the opportunity to bring in new leadership and be transparent and inclusive. Hire a consultant to do a professional search. It is imperative. See someone with professional credentials. I am calling on you to add a citizen representative to the board search committee or have a citizen advisory committee for this board.

Show you respect the voters you serve and respect and recognize need for transparency. Many citizens are ready to serve for the good of the community.

Jim Oogling stated for several months in public comments I hear complaints that no one is moving fast enough to put in state water. Please wait for facts before drawing conclusions. I am not following those feeling importing water is a magical fix.

Bob Daddi thanked Steve for 30+ years at Casitas and expressed appreciation for what you and this board has done. He suggested that the water allocation seems to be complicated for a number of people and perhaps there could be some kind of billing catch up in the next few months. He asked that casitas consider sliding into this thing. We don't want to get to the point where the hard work of getting Golden State out, we don't want people longing for the good old days. Thank you.

3. General Manager comments.

Mr. Wickstrum announced his decision to retire on August 31st after 34 ½ years working with unbelievable staff and board. I worked proactively after the 1984/95 fires and storms to get treatment in here. There are many good people I have learned from and worked with. It was my pleasure to work with Richard Hajas for many years. There are good people that have worked here at this district to serve this public. The employees are selfless working countless hours and are dedicated to providing water to the public and we do it right. We respond and we react. I feel with the staff now there are some areas that are far beyond the level of expertise and level of effort that I saw in my other 34 years. There have been marvelous changes in the Operations and Maintenance crew and at the lake and other departments. I wish and hope and had talked to Dick Barnett to get that lake full. I'm not going to be able to do that. I have had a good 34 years and am still working here until Aug 31st. I want to thank people for that and also for the public. There are so many people I have worked with and helped to get water. There are many people in the community I got to know and appreciate every one that I have helped.

We have been informed that the City of Ojai and County of Ventura will send a letter to us and which we will discuss in future meetings as we head to October and head to stage 4 in WEAP. There are discussions regarding what we do going forward and decision to make a transition. The landing page is up at this time.

Assistant General Manager Mike Flood provided an overview of the water security landing page which has its own domain and is not just a link. The page provides information on supply, management, projects and FAQ's.

Ellen Sklarz suggested that page 19 of WEAP, the table for drought parameters be prominent as it takes a long time to find it in the document.

A member of public asked about the amount of silt and Mr. Flood explained the number is adjusted for that. Another member of the public asked if we factored in the evaporation at the Casitas Waterpark and how often is it refilled. Mr. Flood said it uses about six acre feet per year including evaporation. A member of the public asked what happens to the water. Mr. Flood explained it goes back into the ground. A member of the public asked about more frequent updates. Mr. Flood explained we can get the supply but the demand side we would not have that information more than once a month.

President Word added one of the things we were wrestling with is trying to show who gets what water. Mr. Flood added that we envisioned showing service areas and where the water comes from for those areas. The City of Ojai relies heavily on the groundwater. That is a fantastic resource. A member of the public said most people don't know about the groundwater storage it is a misdirection to only look at the lake levels.

Gene Rook questioned the gross numbers on the supply side and said you cannot recover every drop out of the lake. Director Baggerly added you can only use the amount of water you can put to beneficial use. Director Bergen added that there are legal restrictions you have in safe yield. In prolonged drought and emergency there are resources we could go after. We could have new wells, we could put in a barge at the lake to pump it all the way down like they did at Cachuma. A member of the public asked how long to get a barge? Mr. Flood said it could be in place rather quickly, within six months.

Bruce Keubler expressed that he thinks the 60,000 AF is distorted and practical storage could be 10,000 AF available in 4-5 years. Director Baggerly responded it is representative of how much water you are standing on if you are in Ojai. Bruce added the Upper Ventura River basin storage is 10,000 AF. Director Kaiser said to use that comparative would not be accurate.

Robin Gerber this appears to be disingenuous. This is not the water we can use. Ojai is not hooking to state water. That is confusing. This does not make it clear. Can we be clear? The tie in is coming to Saticoy and bringing a tie in to Casitas water is not planned or engineered or looked at. It is disingenuous to keep talking about it in my opinion. Mr. Flood said that is the first phase and there are other phases to bring water in. The hydraulic study has been done by the City and they are talking with the partners on those results and what we plan to do going forward. It is at a staff level draft right now. Eugene asked about the 30 inch pipeline from Calleguas direct to us. Mr. Flood responded I don't know of a pipeline like that. Mr. Wickstrum added this is getting off topic to a certain extent. Betsy from the City of Ventura is here. Dialog is going on and in the coming months to look at those things to get this project going and to get it done. You need to cool your heels. We are talking to people to do this. We had sat down and began discussions with Calleguas to get a good partnership for storage in Lake Casitas to benefit the entire county in many ways. This is a tremendous move finally after State water not coming into

this area. That will be happening and we will keep you updated as we can. There will be negotiations that will happen between the partners trying to get these things done. Stay patient. They do need to get done. Now is the time to do it and proceed forward. We need to come in with the right project. Mr. Wickstrum mentioned a pre proposal on the comprehensive water plan which is moving forward. Director Baggerly added I am still working on data in this landing page. I have already noted a couple of things and they have been worked on and I will continue to work on it

4. Board of Director comments.

Director Kaiser mentioned viewing the Ojai City Council meeting from the previous night and it raised some questions for further clarification such as the water taken from the lake to supplement the Golden State wells. Mr. Wickstrum explained some of the issues had by Golden State and their decision to take water from Casitas to supplement their wells. The current situation is we are looking at the well field and the pump capacities were woeful compared to what they advertised. We are deciding to do rehabilitations or get some of them out of the system. We have also set up some other circumstances in the system to run the wells at all times so water demanded by area is provided by wells as much as possible. We are dedicated in supplying Ojai with groundwater supply because of changes our staff has made to the system.

Director Kaiser then mentioned that the City Council had a discussion on pool covers and our own lake losing 6% in evaporation adding that he assumes that individual jurisdictions can enact such things as requiring pool covers. Mr. Mathews affirmed that the city has the ability to do that. Director Kaiser added hopefully the city or other purveyors could look at and entertain this. He then expressed that he had received calls from the public on transparency and appreciates that councilman Weirick is providing the video taping of meetings and asked how does the public access those video tapes. Where is the link? Ray responded that he hands them to Bill Weirick and I don't know where they are going, I understand them to be for archival purposes.

Director Baggerly questioned the timeline for updating the landing page and suggested that it be updated every two weeks in the summer and every month in the winter. He then questioned the deliverables from the PR Consultant Rincon Strategies and expressed his impatience on the speed in which things are getting out to the public. He suggested that the Executive committee look at this.

5. Board of Director Verbal Reports on Meetings Attended.

Director Baggerly reported his attendance at the Supervisor Bennett and Assembly member Monique Limon meeting with the water cooperative group. Most of the time was spent discussing a declaration of a drought emergency and everyone agreed to do that. Supervisor Bennett brought a letter to the Board of

Supervisors and Mayor Johnny Johnston brought this to the Ojai City Council and I believe we will have an action at a coming meeting. Mr. Wickstrum added the topic will be discussed in committee.

- 6. Consent Agenda. ADOPTED
 - a. Minutes of the July 25, 2018 Board Meeting.
 - b. Minutes of the June 13, 2018 Board Meeting.

Director Baggerly made a correction to the June minutes relative to Mayor Johnston of the City of Ojai.

The consent agenda with the above correction was offered by Director Kaiser, seconded by Director Bergen and adopted by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7. Review of District Accounts Payable Report for the Period of 7/19/18 - 8/01/18. APPROVED

Director Hicks questioned a deposit refund in the amount of \$6,000 and Julia Aranda explained it was a \$10,000 deposit for a meter installation and we charge time and materials and then give the remainder back. Director Hicks also questioned a camping refund which seemed large. Park Services Manager carol Belser explained it could have been a refund for a group.

On the motion of Director Kaiser, seconded by Director Hicks, the report was approved by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

- 8. General Manager’s verbal report on Water Security Project status.

Mr. Wickstrum provided his report on the status of the water security projects. Conversations have been had with Lou Nagy regarding the Matilija Formation boring and we have decided to do an initial CEQA evaluation before we go out with drill rigs. We need to do due diligence and will work through that in the next four weeks.

We are trying to secure the General Managers from the state water project interconnection project to attend the board meeting on August 22nd to provide information on the project. President Word added it will not be a negotiation session as negotiations will not be done in a public forum.

Bruce Keubler asked about the state water project and California Water Fix and who pays for it and if you don't pay for it what happens to entitlement. Mr. Wickstrum explained that if you have the full entitlement you have to commit to paying for the additional cost of the water fix. Contractors that don't commit to pay for additional costs could see Met would take over part of their entitlement. Met will not pay for all of it. We are looking for the next 6 months to come to conclusions. The project is 16 billion and our allotment would be one quarter of 1%.

9. Recommend approval of an agreement and purchase order to Consulting West in the not to exceed sum of \$32,000 for the preliminary design of Rincon, Avenue 1, and Avenue 2 Pump Plant Electrical Generators.
APPROVED

On the motion of Director Kaiser, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

10. Recommend approval of an agreement and purchase order to Rincon Consultants, Inc. in the not to exceed amount of \$88,039.00 for Professional Environmental Consulting Services for the Preparation of an Initial Study and Mitigated Negative Declaration for Ojai Water System Improvements.
APPROVED

On the motion of Director Baggerly, seconded by Director Kaiser the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

11. Recommend authorizing the General Manager to sign the following task orders for professional engineering services for the Ojai Water System.
APPROVED

- a. MKN Associates, Inc. for Cuyama, El Paseo, Topa Topa, South San Antonio, Crestview and Oak Creek Pipeline Replacement design services in the amount not to exceed \$208,951.00.
- b. MNS Engineers, Inc. for Sunset Pipeline Replacement design services in the amount not to exceed \$53,930.00.
- c. MNS Engineers, Inc. for Mutual Wellfield Pipeline design services in the amount not to exceed \$77,340.00.

- d. Water Works Engineers, Inc. for West and East Ojai Avenue Pipeline Replacement design services in the amount not to exceed \$209,687.00.

On the motion of Director Kaiser, seconded by Director Baggerly the above recommendation were approved by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

12. Recommend the Board reject all proposals for Design Build Services for the following projects: Approved Rejection of Bids

- a. Recommend the Board reject all proposals for Robles-Casitas Canal Rice Bridge Replacement Project and direct staff to re-evaluate the project.
- b. Recommend the Board reject all proposals for Robles-Casitas Canal De La Garrigue Bridge Replacement Project and direct staff to re-evaluate the project.

On the motion of Director Baggerly, seconded by Director Bergen the above recommendations were approved by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

13. Letter of Intent and Request to Consolidate by Tico Mutual Water District.

The Board discussed the request of Tico Mutual Water District and suggested putting this off until next year. They also discussed holding a meeting with their board members to see what they have as a time schedule. Director Kaiser requested being part of those meetings as they are within his division.

Director Baggerly moved and Director Bergen seconded that Director Kaiser's attendance at meetings regarding Tico Mutual Water District be considered a day of service. This was approved by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

14. Information Items:

- a. Water Resources Committee Minutes.

- b. Metropolitan Water District Tour of State Water Project Facilities and the Sacramento-San Joaquin Delta September 21 – 23 and November 9-11.

On the motion of Director Baggerly, seconded by Director Kaiser, the Information items were approved by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

President Word expressed his thanks to Mr. Wickstrum stating he has worked with him for 22 years and Director Hicks has worked 29. He added retirement is great but there is no such thing as retirement, only redirections.

President Word moved the meeting to closed session at 4:22 p.m. with Mr. Mathews announcing the closed session item under section 54957(b)(1) to discuss employment matters of the general manager. He added the board will come back into open session for announcements.

15. Closed Session

- a. PUBLIC EMPLOYMENT (Gov. Code §54957(b)(1))

Title: General Manager

President Word moved the meeting back into open session at 5:25 p.m. with Mr. Mathews stating that the board met in closed session to discuss the General Manager position and the following two motions were made:

- 1. On the motion of Director Baggerly, seconded by Director Kaiser the A to Z Law firm was instructed to explore and conduct the finding of an executive search agency with the goal of bringing those findings back to the meeting on August 22nd to look for the replacement of the existing General Manager. This was approved by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Word
NOES:	Directors:	Hicks
ABSENT:	Directors:	None

- 2. On the motion of Director Baggerly, seconded by Director Bergen the Assistant General Mike Flood is appointed to serve as acting General Manager during the search period commencing on September 1, 2018. Compensation is to be determined and agreed at the next meeting. This was approved by the following roll call vote:

AYES:	Directors:	Baggerly, Bergen, Word
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NOES: Directors: Kaiser, Hicks
ABSENT: Directors: None

16. Adjournment.

President Word adjourned the meeting at 5:33 p.m.

Secretary

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: STEVEN E. WICKSTRUM, GENERAL MANAGER

FROM: JULIA ARANDA, ENGINEERING MANAGER

SUBJECT: AUTHORIZE GENERAL MANAGER TO SIGN TASK ORDERS FOR PROFESSIONAL ENGINEERING SERVICES

DATE: 8/17/2018

RECOMMENDATION:

It is recommended the Board of Directors authorize the General Manager to issue the following Task Orders for professional engineering services for the Casitas System:

- HDR, Inc for the Camp Chaffee Pipeline Replacement in the amount not to exceed \$37,105.00
- HDR, Inc. for the Ojai East Reservoir Interior and Exterior Recoating project in the amount of \$28,400.00

BACKGROUND AND DISCUSSION:

In May 2018, the Board authorized contracts for on-call engineering services with five firms. District staff have identified several capital projects within the Casitas system for which professional engineering services are needed. Letter proposals were obtained for specific projects as described below.

Camp Chaffee Pipeline Replacement. This system has several deficiencies, including recent main breaks and fire flows which do not meet current standards. HDR has submitted a proposal to provide concept-level engineering of improvements for the Camp Chaffee (Foster Park) system.

Ojai East Reservoir Interior and Exterior Recoating. Ojai East Reservoir is a 3-million-gallon welded steel tank located on Reeves Road. An inspection performed in November 2016 recommended recoating the interior of the tank due to blistering, delamination, and heavy chalking. It was estimated approximately 40 to 50 percent of the coating has failed. Based on the photos and record drawings, it does not appear the tank has a cathodic protection system. The tank does not have seismic anchorage. Preliminary design includes:

- Recommendations for removal and replacement of interior coating system.
- Evaluation of need for cathodic protection and recommendation.
- Evaluation of need for seismic anchorage and recommendation.
- Evaluation of alternatives to supply customers with water while tank is out of service for rehabilitation.
- Preliminary cost estimates for design and construction.

Authorize General Manager to Sign Task Orders
for Professional Engineering Services
August 17, 2018

BUDGET IMPACT:

The FY 18-19 budget includes funding for the following projects:

Project Name	FY18-19 Budget	Preliminary Design Proposals
Camp Chaffee Pipeline Replacement	\$80,000	\$37,105
Ojai East Reservoir Interior and Exterior Recoating	\$50,000	\$28,400

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: STEVEN E. WICKSTRUM, GENERAL MANAGER

FROM: JULIA ARANDA, ENGINEERING MANAGER

SUBJECT: AUTHORIZE GENERAL MANAGER TO SIGN TASK ORDERS FOR PROFESSIONAL ENGINEERING SERVICES

DATE: 8/17/2018

RECOMMENDATION:

It is recommended the Board of Directors authorize the General Manager to issue the following Task Orders for professional engineering services for the Ojai Water System:

- MNS Engineers, Inc. for Ojai Water System Arc Flash Study in the amount not to exceed \$119,839.00
- Cannon Corporation for Valves and Appurtenances Replacement (Ventura Street) in the amount not to exceed \$38,805.00

BACKGROUND AND DISCUSSION:

Arc Flash Study. The District's Safety Officer and Operations staff requested a proposal to perform an Arc Flash Study for the electrical facilities acquired from Golden State. There was limited documentation received from Golden State, such as record drawings, which describe the electrical systems at the wellfields, booster pump stations, reservoirs, and Casitas interconnections. The Arc Flash Study will be performed in accordance with Institute of Electrical and Electronics Engineers' *Guide for Performing Arc-Flash Hazard Calculations*, and National Fire Protection Association's *Standard for Electrical Safety Requirements for Employee Workplaces*. The scope of includes: data gathering and site visits; preparation of electrical single-line diagrams; short-circuit analysis; utility coordination; arc flash hazard analysis; recommendations for personal protective equipment; draft and final Report; and installation of arc flash labels on equipment.

Valves and Appurtenances Replacement (Ventura Street). The facilities on Ventura Street between Summer Street and Ojai Avenue have experienced numerous leaks and service outages due to the extensive corrosion occurring to the system. There are also many inoperable valves which prevent efficient system shutdowns for outages. The work involves replacement of an existing 4-inch cast-iron pipeline with 8-inch PVC as well as related valves and appurtenances. The scope includes: utility research and site visits; a ground survey of the project boundary; progressive design submissions for staff review; and development of construction contract documents for public bidding.

Authorize General Manager to Sign Task Orders
for Professional Engineering Services
August 17, 2018

BUDGET IMPACT:

The Arc Flash Study is not included in the FY18-19 budget; a new project will be created with a budget of \$120,000.00. Funds for this project will come from the CFD-2013 bond.

The Valves and Appurtenances Replacement project is included in the FY18-19 budget. For this fiscal year, the funds will go towards replacements in Ventura Street.

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: STEVEN E. WICKSTRUM, GENERAL MANAGER

FROM: REBEKAH VIEIRA, EXECUTIVE ADMINISTRATOR

SUBJECT: AUTHORIZE GENERAL MANAGER TO SIGN THE AGREEMENT WITH GRANICUS FOR SOFTWARE SOLUTIONS FOR AGENDA AND MEETING MANAGEMENT, MINUTES AND VIDEO OF BOARD MEETINGS

DATE: 8/17/2018

RECOMMENDATION:

It is recommended the Board of Directors authorize the General Manager to sign the agreement and purchase order with Granicus for the purchase, installation, training and support for a three year term of the Granicus Video, Minutes and Peak Agenda Management. The costs are as following:

Initial costs	\$24,302.00
Second Year	\$17,667.84
Third Year	<u>\$18,904.59</u>
Total	\$60,874.43

In an effort to improve transparency and public engagement this integrated solution will streamline the agenda preparation process and provide the avenue for live and on demand video which will be integrated with the agenda to include time stamping. This will provide the viewer a more expedient way to view the content that is relevant to their interest. The software solution also provides for more automatic collection of voting records for the creation of the minutes increasing efficiency and accuracy. The purchase of additional servers will not be required as the video and data is stored in the cloud.

Granicus Proposal for Casitas Municipal Water District

Granicus Contact

Name: Drew Baker

Phone: +1 3234229710

Email: drew.baker@granicus.com

Proposal Details

Quote Number: Q-37599

Prepared On: 8/15/2018

Valid Through: 9/2/2018

Pricing

Payment Terms: Net 30

Currency: USD

Period of Performance: The term of the Agreement will commence on the date this document is signed and will continue for 36 months.

One-Time Fees			
Solution	Billing Frequency	Quantity/Unit	One-Time Fee
US Shipping Charge C - Large Item	Up Front	1 Each	\$125.00
Granicus Encoding Appliance Hardware Configuration (GT)	Upon Delivery	1 Each	\$875.00
Granicus Video - Online Training	Milestones	1 Hours	\$0.00
Live Manager Installation (GT)	Upon Delivery	1 Hours	\$0.00
Standard Agenda Template Creation/Configuration	Upon Delivery	1 Each	\$0.00
Player Template Configuration (GT)	Milestones	1 Hours	\$0.00
View Template Configuration (GT)	Upon Delivery	1 Hours	\$0.00
Granicus Encoding Appliance Hardware - SDI (AMAX) (GT)	50% Up Front 50% Upon Delivery	1 Each	\$3,500.00
Minutes - Online Training	Upon Delivery	6 Hours	\$1,350.00
Minutes Template Configuration (ME)	Upon Delivery	1 Each	\$0.00
Meeting Server Configuration (ME)	Upon Delivery	4 Hours	\$900.00
US Shipping Charge B - Medium Item	50% Up Front 50% Upon Delivery	1 Each	\$60.00
Votecast - Online Training	Upon Delivery	6 Hours	\$0.00
VoteCast Display CPU (Dell) (ME)	50% Up Front 50% Upon Delivery	1 Each	\$980.00
VoteCast Tablet Configuration Services (ME)	Upon Delivery	4 Hours	\$0.00
VoteCast Display Design and Configuration Services	Upon Delivery	4 Hours	\$0.00
Peak Agenda Management - Online Training	Upon Delivery	6 Hours	\$0.00
Peak Agenda Management Standard Cover Page Report	Upon Delivery	1 Each	\$0.00
Peak Agenda Management Standard Agenda Report	Upon Delivery	1 Each	\$0.00
SUBTOTAL:			\$7,790.00

Annual Fees for New Subscriptions			
Solution	Billing Frequency	Quantity/Unit	Annual Fee
Granicus Encoding Appliance Software (GT)	Annual	1 Each	\$1,200.00
Government Transparency Suite	Annual	1 Each	\$3,852.00
Meeting Efficiency Suite	Annual	1 Each	\$3,780.00
VoteCast Standard Package (Tablet) (ME)	Annual	1 Each	\$2,400.00
Open Platform Suite	Annual	1 Each	\$0.00
Peak Agenda Management	Annual	1 Each	\$5,280.00
SUBTOTAL:			\$16,512.00

Remaining Period(s)		
Solution	Period 1	Period 2
Granicus Encoding Appliance Software (GT)	\$1,284.00	\$1,373.88
Government Transparency Suite	\$4,121.64	\$4,410.15
Meeting Efficiency Suite	\$4,044.60	\$4,327.72
VoteCast Standard Package (Tablet) (ME)	\$2,568.00	\$2,747.76
Open Platform Suite	\$0.00	\$0.00
Peak Agenda Management	\$5,649.60	\$6,045.07
TOTAL:	\$17,667.84	\$18,904.59

Product Descriptions	
Name	Description
US Shipping Charge C - Large Item	US shipping of a large item
Granicus Encoding Appliance Hardware Configuration (GT)	Remote configuration and deployment of an encoding appliance.
Granicus Encoding Appliance Software (GT)	Granicus Encoding Appliance Software (GT) This includes the LiveManager Software solution where webcasts are started/stopped, agendas amended and indexed, votes and attendance recorded, and minutes created.
Granicus Video - Online Training	Granicus Video - Online Training
Live Manager Installation (GT)	Initial set up and implementation of LiveManager, ensuring timestamp capabilities for meeting agendas
Standard Agenda Template Creation/ Configuration	Initial set up and implementation of one standard agenda template
Player Template Configuration (GT)	Initial set up and implementation of video player template
View Template Configuration (GT)	Initial set up and implementation of viewpage template
Granicus Encoding Appliance Hardware - SDI (AMAX) (GT)	AMAX Encoder with Osprey SDI Card. Used to pass commands and data from LiveManager that include Start/Stop of webcast, indexing, and document display. Also serves to distribute video and captions to be distributed to the CDN or Performance Accelerator.
Government Transparency Suite	Government Transparency are the live in-meeting functions. Streaming of an event, pushing of documents, indexing of event, creation of minutes.
Minutes - Online Training	online training for Minutes, which allows clients to have online sessions with a Granicus trainer to show clerks how to take minutes during a meeting and how to edit and publish them after a meeting.
Minutes Template Configuration (ME)	Initial set up and implementation of one minutes template
Meeting Server Configuration (ME)	Initial set up and implementation of video encoder

Product Descriptions	
Name	Description
Meeting Efficiency Suite	<p>Meeting Efficiency is a hybrid Software-as-a-Service (SaaS) and Hardware-as-a-Service (HaaS) solution that enables government organizations to simplify the in-meeting management and post-meeting minutes creation processes of the clerk's office. By leveraging this solution, the client will be able to streamline meeting data capture and minutes production, reducing staff efforts and decreasing time to get minutes published. During a meeting, record roll calls, motions, votes, notes, and speakers, all indexed with video. Use the index points to quickly edit minutes, templates to format in Microsoft Word or HTML, and publish online with the click of a button. Meeting Efficiency includes:</p> <ul style="list-style-type: none"> • Unlimited user accounts • Unlimited meeting bodies • Unlimited storage of minutes documents • Access to one Granicus platform site • Access to the LiveManager software application for recording information during meetings • Access to the Word Add-in software component for minutes formatting in MS Word if desired • One MS Word or HTML minutes template (additional templates can be purchased if needed)
US Shipping Charge B - Medium Item	US shipping of a medium item
Votecast - Online Training	Virtual training session with a Granicus professional services trainer
VoteCast Display CPU (Dell) (ME)	Dell CPU hardware for VoteCast Display that outputs meeting information like current agenda item or vote results to displays in the meeting room such as TVs or projectors.
VoteCast Tablet Configuration Services (ME)	<p>Implementation includes:</p> <ul style="list-style-type: none"> • Access to an implementation consultant until project acceptance • VoteCast installation on one of the following hardware setups: Dell CPU and ELO Touchscreens, Microsoft Surface tablets, or iLegislate-enabled devices • Access to video-based trainings around standard account functions and capabilities <p><i>The implementation process takes four to six weeks, on average, depending on the availability of stakeholders.</i></p>
VoteCast Display Design and Configuration Services	<p>Implementation includes:</p> <ul style="list-style-type: none"> • Access to an implementation consultant until project acceptance • Design service for VoteCast Display template updates • Access to video-based trainings around standard account functions and capabilities <p><i>The implementation process takes four to six weeks, on average, depending on the availability of stakeholders.</i></p>

Product Descriptions	
Name	Description
VoteCast Standard Package (Tablet) (ME)	<p>VoteCast is a hybrid Software-as-a-Service (SaaS) and Hardware-as-a-Service (HaaS) solution that enables government organizations to streamline the meeting process for both the clerk's office as well as elected officials. By leveraging this solution, the client will be able to automate meeting data capture and display – improving accuracy and keeping all attendees informed of meeting proceedings. Available on a variety of hardware as well as the iLegislate platform, elected officials can use their touchscreens or tablets to motion, second, vote, and request to speak. This data automatically populates to the clerk software (LiveManager) ensuring accuracy and reducing workload. As action items occur during the meeting, TVs or projectors hooked up to VoteCast Display will automatically show the current agenda item, motion on the floor, vote result, and speaker timer as well as speaker name. VoteCast includes:</p> <ul style="list-style-type: none"> • Unlimited user accounts • Unlimited meeting bodies • Access to one Granicus platform site • Access to the VoteCast software application for elected officials • Access to the VoteCast Display software application to output meeting proceedings to TVs or projectors in the meeting room
Peak Agenda Management - Online Training	Peak Agenda Management - Online Training is for online training for Peak Agenda Management, which allows clients to have online sessions with a Granicus trainer to learn how to use the system.
Peak Agenda Management Standard Cover Page Report	Peak Agenda Management Standard Cover Page Report is professional service for designing an additional Peak cover page report.
Peak Agenda Management Standard Agenda Report	Peak Agenda Management Standard Agenda Report is professional service for designing an additional Peak agenda report.
Open Platform Suite	Open Platform is access to MediaManager, upload of archives, ability to post agendas/ documents, and index of archives. These are able to be published and accessible through a searchable viewpage.

Product Descriptions	
Name	Description
Peak Agenda Management	<p>Peak Agenda Management is a Software-as-a-Service (SaaS) solution that enables government organizations to simplify the agenda management process of the clerk's office. Peak Agenda Management allows clerks to streamline the way they compile and produce agendas for public meetings and includes:</p> <ul style="list-style-type: none">• Unlimited user accounts• Unlimited meeting bodies and meeting types• Access to one Granicus platform site• Access to one Peak Agenda Management site• Design services for one public view page portal• Design services for one Agenda report template• Design services for one Cover Page report template

Terms and Conditions

- Link to Terms: https://granicus.com/pdfs/Master_Subscription_Agreement.pdf
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Casitas Municipal Water District to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- If submitting a Purchase Order, please include the following language: All pricing, terms and conditions of quote Q-37599 dated 8/15/2018 are incorporated into this Purchase Order by reference.

Agreement and Acceptance

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Casitas Municipal Water District	Billing Information
Signature:	Name:
Name:	Phone:
Title:	Email:
Date:	Address:



Granicus Video

A complete video solution for government

Granicus Video enables organizations to build a content-rich library of live and archived public meeting webcasts and records without hassle, enabling agencies to reach a broader audience and further meet modern transparency demands.

With easy-to-use media management tools, agencies can schedule and broadcast live webcasts while simultaneously recording and archiving the live content to unlimited storage. Agendas can be imported prior to each meeting, allowing for video to be indexed in real-time, which eliminates hours of follow up work after an event has ended. After the meeting, publish a full and integrated public record which links the agenda directly to the video.

Empowered citizens can browse published agendas and supporting documents or save time

by performing keyword searches to jump directly to specific topics, making it easier for viewers to find the information they're most interested in. Citizens can also subscribe to agendas or keyword searches to get real-time notifications when new, relevant content becomes available.

Opt in to HD video for an enhanced viewing experience or further enable accessibility and ensure ADA compliance by adding closed-captioning services. Agencies can monitor and analyze public interest through visitor and viewership reports, which break down visitor statistics, including most-popular content, number of views, length of time on site, and more to better understand the viewing audience.



Live event streaming



Archive videos with unlimited storage



Searchable, indexed content



Publish a complete public record



Closed captioning add-on for ADA compliance



Reports to analyze public participation



Minutes

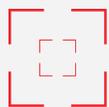
Modernize and simplify meeting minutes creation

Granicus Minutes reduces labor, and streamlines minutes creation by electronically capturing roll-call, agenda items, speakers, motions, votes, and notes through a simple interface. When a meeting ends, the tool transfers captured content to a minutes document, allowing users to finalize minutes quickly and easily in Microsoft Word.

With content 75-80% complete at the time the meeting ends, Minutes saves

staff countless hours in their post-meeting workflow.

Minutes can also integrate with other Granicus products to further streamline the meeting process. Import agendas directly from agenda management systems, digitally capture vote results with VoteCast, and publish minutes alongside indexed meeting recordings using Granicus Video.



Digitally capture meeting content



Record motions, votes and notes



Save time in post-meeting workflow



Finalize minutes in Microsoft Word



Publish PDF or HTML minutes



Peak Agenda Management

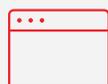
Streamlined, paperless agenda creation, approval and publishing

Peak Agenda Management allows staff to easily manage the agenda creation process from start to finish without the paper shuffling. Draft meeting agendas within configurable templates and submit through customized workflows to the correct departments, meeting bodies, and users. Peak's paperless integration prevents multiple versions of agendas getting shuffled around between different members - which often ends with inefficient use of meeting time spent catching up on the right documents.

Automated emails alert users that new items are up for review, and the intuitive calendar view makes it easy to manage one-time and recurring meetings. Electronically review, add and collaborate on agenda items, including attaching supporting documents and materials as needed. Once approved, agenda packets are generated into a single PDF for efficient online publishing or integration with Granicus' in-meeting and post-meeting legislative tools.



Paperless agenda review and collaboration



Access via web browser



Configurable agenda templates



Customizable approval workflows



Track agenda progress on dashboard and calendar



Publish to PDF

CASITAS MUNICIPAL WATER DISTRICT
Payable Fund Check Authorization
Checks Dated 08/02/18-08/15/18
Presented to the Board of Directors For Approval August 22, 2018

Check	Payee		Description	Amount
000825	Payables Fund Account	# 9759651478	Accounts Payable Batch 080818	\$308,851.16
000826	Payables Fund Account	# 9759651478	Accounts Payable Batch 081518	\$258,067.96
				\$566,919.12
000827	Payroll Fund Account	# 9469730919	Estimated Payroll 08/30/18	\$250,000.00
000828	Payroll Fund Account	# 9469730919	Estimated Payroll 09/13/18	\$250,000.00
			Total	\$1,066,919.12

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000825-000828 have been duly audited is hereby certified as correct.

Denise Collin *8/15/18*

 Denise Collin, Accounting Manager/Treasurer

 Signature

 Signature

 Signature

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000825	A/P Checks:	030975-031001
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Voids:	030982
000826	A/P Checks:	031002-031119
	A/P Draft to P.E.R.S.	000000
	A/P Draft to State of CA	000000
	A/P Draft to I.R.S.	000000
	Voids:	031056, 031061, 031062, 031066, 031067

Denise Collin 8/15/18

Denise Collin, Accounting Manager/Treasurer

Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 08/11/18
Pay Date of 08/16/18
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

VENDOR SET: 01 Casitas Municipal Water D
BANK: * ALL BANKS
DATE RANGE: 8/02/2018 THRU 8/15/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	C-CHECK							
	VOID CHECK	V	8/08/2018			030982		
00360	C-CHECK					031056		
	VOID CHECK	V	8/15/2018					
	LESLIE'S POOL SUPPLIES, INC							
00328	C-CHECK							
	LESLIE'S POOL SUPPLIES, VOIDED	V	8/15/2018			031061		164.11CR
	LIGHTNING RIDGE							
	C-CHECK							
	LIGHTNING RIDGE	VOIDED	8/15/2018			031062		41.38CR
	C-CHECK					031066		
	VOID CHECK	V	8/15/2018					
	C-CHECK					031067		
	VOID CHECK	V	8/15/2018					

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	6	0.00		
	VOID DEBITS	0.00		
	VOID CREDITS	205.49CR		
		205.49CR	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			6	205.49CR	0.00	0.00
BANK:	TOTALS:		6	205.49CR	0.00	0.00

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 8/02/2018 THRU 8/15/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00049	STATE OF CALIFORNIA							
I-T2 201808141392	State Withholding	D	8/15/2018	11,592.87		000000		
I-T2 201808141393	State Withholding	D	8/15/2018	91.80		000000		11,684.67
00128	INTERNAL REVENUE SERVICE							
I-T1 201808141392	Federal Withholding	D	8/15/2018	31,602.83		000000		
I-T1 201808141393	Federal Withholding	D	8/15/2018	187.33		000000		
I-T3 201808141392	FICA Withholding	D	8/15/2018	37,257.86		000000		
I-T3 201808141393	FICA Withholding	D	8/15/2018	290.42		000000		
I-T4 201808141392	Medicare Withholding	D	8/15/2018	9,111.36		000000		
I-T4 201808141393	Medicare Withholding	D	8/15/2018	67.92		000000		78,517.72
00187	CALPERS							
I-PBB201808141392	PERS BUY BACK	D	8/15/2018	150.08		000000		
I-PBP201808141392	PERS BUY BACK	D	8/15/2018	161.96		000000		
I-PEB201808141392	PEPRA EMPLOYEES PORTION	D	8/15/2018	5,615.85		000000		
I-PEM201808141392	PERS EMPLOYEE PORTION MGMT	D	8/15/2018	2,735.11		000000		
I-PER201808141392	PERS EMPLOYEE PORTION	D	8/15/2018	6,249.67		000000		
I-PRB201808141392	PEBRA EMPLOYER PORTION	D	8/15/2018	6,441.17		000000		
I-PRR201808141392	PERS EMPLOYER PORTION	D	8/15/2018	10,553.49		000000		31,907.33
03552	Julia Aranda							
I-July 18	Reimburse Expenses 7/18	R	8/08/2018	68.92		030975		68.92
01703	ARNOLD LAROCHELLE MATTHEWS							
I-53525	Matter#5088-001 6/18	R	8/08/2018	3,264.00		030976		
I-53526	Matter#5088-017 6/18	R	8/08/2018	216.00		030976		3,480.00
01666	AT & T							
I-000011682050	Acct#9391062398	R	8/08/2018	66.24		030977		66.24
01666	AT & T							
I-000011686589	Acct#9391064013	R	8/08/2018	20.27		030978		20.27
00511	Centers for Family Health							
I-6/12708066-1	Patient#39827470 DOS 4/26/18	R	8/08/2018	61.33		030979		
I-6/12708068-1	Patient#40564070 DOS 6/12/18	R	8/08/2018	71.83		030979		
I-6/12708070-1	Patient#39828670 DOS 5/8/18	R	8/08/2018	71.83		030979		
I-6/12757326-1	Patient#40573190 DOS 6/26/18	R	8/08/2018	71.83		030979		276.82
03042	Jessica Collins							
I-July 18	Reimburse Expenses 7/18	R	8/08/2018	225.06		030980		225.06

VENDOR SET: 01 Casitas Municipal Water D
BANK: AP ACCOUNTS PAYABLE
DATE RANGE: 8/02/2018 THRU 8/15/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01483	CORVEL CORPORATION							
	I-6/12665919-1 Bill Review	R	8/08/2018	9.50		030981		
	I-6/12708066-1 Bill Review	R	8/08/2018	13.62		030981		
	I-6/12708068-1 Bill Review	R	8/08/2018	11.55		030981		
	I-6/12708070-1 Bill Review	R	8/08/2018	11.55		030981		
	I-6/12708072-1 Bill Review	R	8/08/2018	208.37		030981		
	I-6/12708075-1 Bill Review	R	8/08/2018	9.50		030981		
	I-6/12708133-1 Bill Review	R	8/08/2018	9.50		030981		
	I-6/12708138-1 Bill Review	R	8/08/2018	64.23		030981		
	I-6/12725643-1 Bill Review	R	8/08/2018	9.60		030981		
	I-6/12733547-1 Bill Review	R	8/08/2018	9.50		030981		
	I-6/12734452-1 Bill Review	R	8/08/2018	9.50		030981		
	I-6/12757326-1 Bill Review	R	8/08/2018	11.55		030981		
	I-6/12760226-1 Bill Review	R	8/08/2018	9.50		030981		
	I-6/12772725-1 Bill Review	R	8/08/2018	14.14		030981		
	I-6/12772726-1 Bill Review	R	8/08/2018	16.46		030981		
	I-6/12787468-1 Bill Review	R	8/08/2018	16.46		030981		
	I-6/12807658-1 Bill Review	R	8/08/2018	16.46		030981		
	I-704248 Claim# 1102-WC-19-0000001	R	8/08/2018	195.00		030981		
	I-M134007276325 Claim # 1102-WC-18-0000001	R	8/08/2018	64.38		030981		
	I-M134007298090 Claim# 1102-WC-18-0000001	R	8/08/2018	185.89		030981		
	I-M134007321269 Claim # 1102-WC-18-0000001	R	8/08/2018	137.39		030981		1,033.65
02720	Garda CL West, Inc. Excess Items - LCRA	R	8/08/2018	35.20		030983		35.20
03705	Laurel P Hansch M.D. Patient#Z4D5D2G DOS 6/10/18	R	8/08/2018	8.58		030984		8.58
03706	Ken C Hidaka M.D. Patient#KH00000198940 DOS 6/12	R	8/08/2018	323.96		030985		323.96
02858	Dr. Norman Katz Pre-Employment Screening	R	8/08/2018	450.00		030986		450.00
02658	Liebert Cassidy Whitmore Employment Relation Consortium	R	8/08/2018	4,080.00		030987		4,080.00
02129	Tracy Medeiros Workers Comp 1102WC180000001	R	8/08/2018	760.51		030988		760.51
0625	OfficeTeam Conservation Temp	R	8/08/2018	731.52		030989		
	I-51445505 Conservation Temp	R	8/08/2018	548.64		030989		1,280.16

VENDOR SET: 01 Casitas Municipal Water D
BANK: AP ACCOUNTS PAYABLE
DATE RANGE: 8/02/2018 THRU 8/15/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03707	Ojai Valley Community Hospital							
I-6/12708138-1	Patient#VAS02680 DOS 6/10/18	R	8/08/2018	281.19		030990		281.19
02803	Ojai Valley Emerg Phys Med Gro							
I-6/12733547-1	Patient#OEP00621269501 DOS6/10	R	8/08/2018	157.58		030991		157.58
00627	PORT SUPPLY							
I-4637852	Swivel Seat - Unit 138	R	8/08/2018	164.02		030992		164.02
00215	SOUTHERN CALIFORNIA EDISON							
I-080218a	Acct#2210502480	R	8/08/2018	105,288.36		030993		
I-080218b	Acct#2210505426	R	8/08/2018	2,069.87		030993		
I-080218c	Acct#2237789169	R	8/08/2018	32.32		030993		
I-080218d	Acct#2269631768	R	8/08/2018	23.56		030993		107,414.11
00048	STATE OF CALIFORNIA							
I-080118	State Water Plan Payment	R	8/08/2018	183,091.00		030994		183,091.00
00597	T Surgery Center, Inc.							
I-6/12708133-1	Patient#A19894V1P135 DOS 6/12	R	8/08/2018	2,697.43		030995		2,697.43
02643	Take Care by WageWorks							
I-7651616	Reimburse Med/Dep Care	R	8/08/2018	105.00		030996		
I-7666436	Reimburse Med/Dep Care	R	8/08/2018	192.31		030996		297.31
02323	Mitch Tull							
I-July 18	Reimburse Expenses 7/18	R	8/08/2018	54.25		030997		54.25
00234	UNITED WATER CONSERVATION							
I-080718	2016 & 2018 OAP Refund	R	8/08/2018	161.50		030998		161.50
09775	VENTURA ORTHOPEDICS MEDICAL GR							
I-6/12665919-1	Patient#1158180 DOS 5/17/18	R	8/08/2018	283.27		030999		
I-6/12708072-1	Patient#1166601 DOS 6/12/18	R	8/08/2018	776.69		030999		
I-6/12708075-1	Patient#1163413 DOS 6/7/18	R	8/08/2018	161.79		030999		
I-6/12760226-1	Patient#1174393 DOS 6/26/18	R	8/08/2018	12.46		030999		
I-6/12772725-1	Patient#1175649 DOS 7/3/18	R	8/08/2018	182.06		030999		
I-6/12772726-1	Patient#1178184 DOS 7/11/18	R	8/08/2018	139.71		030999		
I-6/12787468-1	Patient#1179456 DOS 7/13/18	R	8/08/2018	139.71		030999		
I-6/12807658-1	Patient#1182505 DOS 7/19/18	R	8/08/2018	139.71		030999		1,835.40
0949	CITY OF VENTURA							
I-080718	2016 & 2017 OAP Refund	R	8/08/2018	323.00		031000		323.00

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 8/02/2018 THRU 8/15/2018

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01483	CORVEL CORPORATION							
I-C00205562247	Claim#1102-WC-18-0000001	R	8/08/2018	120.00		031001		
I-C00205582529	Claim# 1102-WC-18-0000002	R	8/08/2018	25.00		031001		
I-C00205589340	Claim# 1102-WC-17-0000001	R	8/08/2018	120.00		031001		265.00
01203	DENISE COLLIN							
I-July 18	Reimburse Expenses 7/18	R	8/15/2018	85.66		031002		85.66
02587	A&M LAWNMOWER SHOP							
I-46429	Chains & Bar - LCRA	R	8/15/2018	98.69		031003		
I-46483	Head Gear, Tube, Liners - LCRA	R	8/15/2018	607.51		031003		706.20
03709	John Abed							
I-684868	Camping Reduction - LCRA	R	8/15/2018	60.00		031004		60.00
09569	ALLCABLE							
I-4004748	Cable Assembly - UT	R	8/15/2018	198.26		031005		198.26
02963	Richard Allen							
I-668597	Camping Cancellation - LCRA	R	8/15/2018	187.00		031006		187.00
03710	Roberta Allen							
I-738710	Vehicle Day Use Refund - LCRA	R	8/15/2018	20.00		031007		20.00
03044	Amazon Capital Services							
C-1VXN-9PVX-HVYFb	Accrue Use Tax	R	8/15/2018	2.17CR		031008		
C-1YLK-KNG7-N3VTb	Accrue Use Tax	R	8/15/2018	27.73CR		031008		
D-1VXN-9PVX-HVYFa	Accrue Use Tax	R	8/15/2018	2.17		031008		
D-1YLK-KNG7-N3VTa	Accrue Use Tax	R	8/15/2018	27.73		031008		
I-1VXN-9PVX-HVYF	Noise Canceling Headset - SAF	R	8/15/2018	29.99		031008		
I-1YLK-KNG7-N3VT	Gigabit Ethernet - TP	R	8/15/2018	382.47		031008		412.46
03711	Orlando Ambriz							
I-734656	Camping Cancellation - LCRA	R	8/15/2018	42.00		031009		42.00
00836	AMERICAN RED CROSS							
I-22121426	First Aid Training - WP	R	8/15/2018	63.00		031010		63.00
00029	AMERICAN TOWER CORP							
I-2759116	Tower Rent-Red Mtn.Rincon Peak	R	8/15/2018	2,013.15		031011		2,013.15
00417	APPLIED INDUSTRIAL TECHNOLOGY							
I-7013930063	APPLIED INDUSTRIAL TECHNOLOGY	R	8/15/2018	16.74		031012		16.74

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00014	AQUA-FLO SUPPLY							
I-SI1243219	PVC Fittings - PL	R	8/15/2018	57.77		031013		
I-SI1243233	PVC Cap & Coupling - EM	R	8/15/2018	1.04		031013		58.81
00840	AQUA-METRIC SALES COMPANY							
I-INV0070294	Sensus Drive Socket - UT	R	8/15/2018	220.97		031014		
I-INV0070524	Mini Readers - UT	R	8/15/2018	1,073.49		031014		1,294.46
01666	AT & T							
I-000011694657	Acct#9391064882	R	8/15/2018	1,037.31		031015		1,037.31
00030	B&R TOOL AND SUPPLY CO							
I-1900917773	Impact Wrench - EM	R	8/15/2018	301.37		031016		301.37
00679	BAKERSFIELD PIPE & SUPPLY INC							
C-S2364630.003	Elbow Return - EM	R	8/15/2018	195.20CR		031017		
I-S2464624.001	Weld Ell - EM	R	8/15/2018	511.90		031017		316.70
03712	Graciela Barrera							
I-676212	Camping Cancellation - LCRA	R	8/15/2018	109.00		031018		109.00
02045	BC Rincon Construction, Inc.							
I-070218	LCRA & WP Road Maintenance	R	8/15/2018	2,995.67		031019		2,995.67
00032	BIOVIR LABORATORIES, INC							
I-181360	Giardia/Crypto Test 7/18/18	R	8/15/2018	365.00		031020		365.00
03713	Stephanie Blough							
I-671563	Camping Cancellation - LCRA	R	8/15/2018	85.00		031021		85.00
03714	Marilyn Blutter							
I-677059	Camping Cancellation - LCRA	R	8/15/2018	65.00		031022		65.00
03207	BMI PacWest Inc.							
I-011129	AC Service Call 7/2 - LCRA	R	8/15/2018	462.65		031023		
I-011130	AC Service Call 7/7 - LCRA	R	8/15/2018	716.34		031023		
I-011192	Quarterly AC Maintenance -LCRA	R	8/15/2018	1,149.00		031023		2,327.99
03059	Brenntag Pacific Inc.							
I-BPI859927	Chlorine for Ojai Sys. - TP	R	8/15/2018	637.08		031024		
I-BPI859928	Chlorine for Ojai Sys. - TP	R	8/15/2018	1,529.03		031024		
I-BPI864106	Chlorine for Ojai Sys. - TP	R	8/15/2018	1,621.65		031024		3,787.76

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00463	Cal-Coast Machinery							
I-488335	Tractor Rental - MAINT	R	8/15/2018	2,041.86		031025		
I-492272	Paint - LCRA	R	8/15/2018	49.91		031025		2,091.77
03060	California Lutheran University							
I-IN-118081031	Conservation Radio Ads	R	8/15/2018	680.00		031026		680.00
00055	CASITAS BOAT RENTALS							
I-001553	Pontoon Usage - LAB	R	8/15/2018	320.00		031027		320.00
00511	Centers for Family Health							
I-6/12554608-1	Patient#39794130 DOS 4/30/18	R	8/15/2018	71.83		031028		
I-79890	Drug Screening - DO/LCRA	R	8/15/2018	315.00		031028		386.83
03021	Central Communications							
I-180803147101	Call Center 8/18	R	8/15/2018	180.38		031029		180.38
02322	Coast Cart, Inc.							
I-14056	Charger for Club Cars - GAR	R	8/15/2018	535.18		031030		535.18
01843	COASTAL COPY							
I-804166	Copier Usage - DO Downstairs	R	8/15/2018	329.95		031031		329.95
00059	COASTAL PIPCO							
I-S2016260.001	Double Bale Saddle - PL	R	8/15/2018	35.60		031032		35.60
00061	COMPUWAVE							
I-SB02090359	HP Printer - BOARD	R	8/15/2018	470.83		031033		
I-SB02090513	Computer CPU units - MAINT	R	8/15/2018	296.01		031033		766.84
00062	CONSOLIDATED ELECTRICAL							
I-071318	Rockwell Tech Support - EM	R	8/15/2018	9,891.00		031034		
I-9009-776673	Mount Jack & Gloves - TP	R	8/15/2018	28.18		031034		9,919.18
01483	CORVEL CORPORATION							
I-6/12554608-1	Bill Review	R	8/15/2018	11.55		031035		
I-6/12604794-1	Bill Review	R	8/15/2018	11.02		031035		22.57
01001	CUSTOM PRINTING							
I-149259	Business Cards - ENG	R	8/15/2018	164.46		031036		164.46
01764	DataProse, LLC							
I-DP1802259	UB Mailing 6/18	R	8/15/2018	3,321.74		031037		3,321.74

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03715 I-671456	Madeline Demarquette Camping Cancellation - LCRA	R	8/15/2018	170.00		031038		170.00
03675 I-672982a	Nancy Denharder Camping Cancellation - LCRA	R	8/15/2018	71.00		031039		71.00
02544 I-320552	Department of Justice Finger Printing - LCRA	R	8/15/2018	64.00		031040		64.00
02667 I-31428A	Digital Telecommunications Cor Rec Phone Upgrade - IT	R	8/15/2018	286.35		031041		286.35
00095 I-208932 I-208933	FAMCON PIPE & SUPPLY Seal & Extension - UT Wharf Head - UT	R R	8/15/2018 8/15/2018	177.77 520.16		031042 031042		697.93
00099 I-808728A I-809734A	FGL ENVIRONMENTAL Stage 2 DBP Monitoring - LAB Nitrate Monitoring 7/24/18	R R	8/15/2018 8/15/2018	344.00 43.00		031043 031043		387.00
03708 I-080618	Kassie Flannery-Hansen Workers Comp 1102WC190000001	R	8/15/2018	212.11		031044		212.11
00103 I-92509	FRANK'S ROOTER & PUMPING Septic Tank Pump - LCRA	R	8/15/2018	522.50		031045		522.50
00104 I-110124	FRED'S TIRE MAN Flat Repair - Unit 44	R	8/15/2018	20.00		031046		20.00
02720 I-10417344	Garda CL West, Inc. Armored Truck Service	R	8/15/2018	696.53		031047		696.53
02417 I-5318	GardenSoft Garden Website Licensing -CONS	R	8/15/2018	625.00		031048		625.00
00115 I-9864623187	GRAINGER, INC Wire Labels - EM	R	8/15/2018	154.38		031049		154.38
02217 I-1405	Greg Rents Cement Slurry - PL	R	8/15/2018	70.78		031050		70.78
00121 I-11073937	HACH COMPANY Buffer Solution - LAB	R	8/15/2018	41.56		031051		41.56

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00596	HOME DEPOT							
I-6901167	Storage Chest - EM	R	8/15/2018	322.17		031052		
I-7455306	Frame Window - LCRA	R	8/15/2018	359.89		031052		682.06
00127	INDUSTRIAL BOLT & SUPPLY							
I-190598-1	Hex Bolts - PL	R	8/15/2018	69.50		031053		69.50
02820	Henry Islas							
I-July/Aug 18	Reimburse Expenses 7/18-8/18	R	8/15/2018	382.55		031054		382.55
09910	J.W. ENTERPRISES							
I-300128	CT Pumping - AVE 1 PP	R	8/15/2018	78.75		031055		
I-300130	CT Pumping - FAIRWAY	R	8/15/2018	78.75		031055		
I-300131	CT Pumping - REEVES/MCANDREW	R	8/15/2018	78.75		031055		
I-300132	CT Pumping - GRAND AVE	R	8/15/2018	78.75		031055		
I-300133	CT Pumping - MCANDREW	R	8/15/2018	78.75		031055		
I-300134	CT Pumping - SAN ANTONIO	R	8/15/2018	78.75		031055		
I-300135	CT Pumping - OJAI/SP RD.	R	8/15/2018	157.50		031055		
I-300136	CT Pumping - 3M PP	R	8/15/2018	78.75		031055		
I-300137	CT Pumping - SIGNAL RES.	R	8/15/2018	78.75		031055		
I-300138	CT Pumping - ARBOLADA RES.	R	8/15/2018	78.75		031055		
I-300139	CT Pumping - FAIRVIEW RES.	R	8/15/2018	78.75		031055		
I-300140	CT Pumping - CASITAS DAM	R	8/15/2018	78.75		031055		
I-300141	CT Pumping - RINCON TANK	R	8/15/2018	78.75		031055		
I-300142	CT Pumping - BATES RES.	R	8/15/2018	78.75		031055		1,181.25
02344	Janitek Cleaning Solutions							
I-31516A	Janitorial Services - DO	R	8/15/2018	1,787.50		031057		1,787.50
00131	JCI JONES CHEMICALS, INC							
I-765045	Chlorine - TP, CM 765134	R	8/15/2018	1,650.00		031058		1,650.00
03716	Kim Jones							
I-679549	Camping Cancellation - LCRA	R	8/15/2018	85.00		031059		85.00
01022	KELLY CLEANING & SUPPLIES, INC							
I-45286380	Janitorial Services - LCRA	R	8/15/2018	300.00		031060		300.00
00539	LOS ANGELES TIMES							
I-072818	Subscription 9/5/18-3/2/19	R	8/15/2018	356.08		031063		356.08
03717	Haley Masteller							
I-650761	Raincheck Refund - LCRA	R	8/15/2018	56.00		031064		56.00

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00151	MEINERS OAKS ACE HARDWARE							
I-834985	Gloves, Knee Boots, Goggles-WP	R	8/15/2018	65.99		031065		
I-835244	Face Shield - WP	R	8/15/2018	28.29		031065		
I-836861	Thermometer & Hose - LCRA	R	8/15/2018	61.36		031065		
I-836917	Fittings - LCRA	R	8/15/2018	8.66		031065		
I-837066	Tee, Nut, Cap, Unions - ENG	R	8/15/2018	19.84		031065		
I-837085	Single Key - FISH	R	8/15/2018	4.27		031065		
I-837094	Glade, Cleaner, Dawn - PL	R	8/15/2018	20.20		031065		
I-837111	Simple Green - WP	R	8/15/2018	14.45		031065		
I-837261	Gloves, Plugs, Concrete - LCRA	R	8/15/2018	67.04		031065		
I-837294	Wheel Barrow & Cement - LCRA	R	8/15/2018	69.79		031065		
I-837423	Cap, Tee, Adapters - ENG	R	8/15/2018	4.87		031065		
I-837448	Measuring Tape & Rebar - LCRA	R	8/15/2018	16.86		031065		
I-837500	Masking Tape - LCRA	R	8/15/2018	9.65		031065		
I-837968	Adapter & Pressure Reg. - LCRA	R	8/15/2018	14.65		031065		
I-838007	Door Knob - MAINT	R	8/15/2018	14.05		031065		
I-838119	Wheel Grind,Bolts,Screws- LCRA	R	8/15/2018	55.33		031065		
I-838444	Seal Tape & Gloves - TP	R	8/15/2018	68.92		031065		
I-838697	Flagging Tape - WP	R	8/15/2018	19.62		031065		
I-838717	Fuse, Bolts, Screws - LCRA	R	8/15/2018	14.05		031065		
I-838737	Drycrete - PL	R	8/15/2018	41.70		031065		
I-838770	Bags, Tape, Clorox - LCRA	R	8/15/2018	75.00		031065		
I-838772	Battery - EM	R	8/15/2018	73.19		031065		
I-839012	Paintbrushes & Adapters - EM	R	8/15/2018	13.82		031065		
I-839034	Plunger Pop Up - TP	R	8/15/2018	10.73		031065		
I-839219	Gloves & Lopper - UT	R	8/15/2018	48.78		031065		
I-839227	Batteries - EM	R	8/15/2018	47.77		031065		
I-839228	Duster & Dustpan - EM	R	8/15/2018	22.91		031065		
I-839412	Duct Tape, Hooks, WD40 - WP	R	8/15/2018	29.86		031065		
I-K38147	Filter Air Pleats - TP	R	8/15/2018	10.70		031065		
I-K38149	Oil - LCRA	R	8/15/2018	10.70		031065		
I-K38160	Hose & Keys - WHS	R	8/15/2018	9.14		031065		972.19
03444	Mission Linen Supply							
I-507965399	Uniform Pants - TP	R	8/15/2018	29.10		031068		29.10
02909	Nason's Lock & Safe, Inc.							
I-202322	Mailbox Keys - ADM	R	8/15/2018	56.57		031069		56.57
02185	Oasis Technology Inc.							
I-072518-3	Network & Scada Work 7/18 - OM	R	8/15/2018	2,250.00		031070		2,250.00
00163	OFFICE DEPOT							
I-172146014001	Office Supplies - DO	R	8/15/2018	201.42		031071		
I-172152137001	Office Supplies - DO	R	8/15/2018	7.93		031071		
I-172152138001	Office Supplies - DO	R	8/15/2018	24.12		031071		
I-172152139001	Office Supplies - DO	R	8/15/2018	89.19		031071		
I-177450708001	Office Supplies - DO	R	8/15/2018	14.03		031071		336.69

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00625	OfficeTeam I-51541106 Admin Temp	R	8/15/2018	404.81		031072		404.81
01570	Ojai Auto Supply I-439600 Turn Signal - Unit 38 I-440824 Knife & Armor All - UT	R R	8/15/2018 8/15/2018	68.81 18.15		031073 031073		86.96
01464	OJAI PRINT WORKS I-3097 Truck Decals -Units 39,4,13,29	R	8/15/2018	622.05		031074		622.05
00884	OJAI TERMITE & PEST CONTROL, I I-184513 Yellow Jacket Treatment -MAINT	R	8/15/2018	225.00		031075		225.00
02917	Ojai Valley Organics I-32943 Green Waste Pickup - MAINT I-32949 Green Waste Pickup - MAINT I-32951 Green Waste Pickup - MAINT I-32956 Green Waste Pickup - MAINT	R R R R	8/15/2018 8/15/2018 8/15/2018 8/15/2018	23.00 23.00 23.00 23.00		031076 031076 031076 031076		92.00
00169	OJAI VALLEY SANITARY DISTRICT I-20433 Cust # 20594 I-20508 Cust # 52921	R R	8/15/2018 8/15/2018	166.80 56.14		031077 031077		222.94
03614	One Call Medical, Inc. I-6/12604794-1 Paitent#PIC000127360 DOS5/3/18	R	8/15/2018	337.91		031078		337.91
02495	Pacific Marine Repair Inc. I-737320 Engine Repair - Unit 219	R	8/15/2018	1,247.59		031079		1,247.59
03718	Ted Penner I-662448 Camping Cancellation - LCRA	R	8/15/2018	161.00		031080		161.00
00188	PETTY CASH I-081418 Replenish Safe - LCRA	R	8/15/2018	10.00		031081		10.00
00188	PETTY CASH I-081418a Replenish Petty Cash - DO	R	8/15/2018	487.19		031082		487.19
02849	Phenova C-141864a Performance Eval Samples - LAB I-141864 Performance Eval Samples - LAB	R R	8/15/2018 8/15/2018	99.00CR 290.77		031083 031083		191.77
02833	Praxair, Inc I-84268961 Liquid Oxygen - TP I-84319377 Liquid Oxygen - TP I-84415385 Liquid Oxygen - TP I-84446586 Liquid Oxygen - TP I-84460707 Liquid Oxygen - TP I-84489205 Liquid Oxygen - TP	R R R R R R	8/15/2018 8/15/2018 8/15/2018 8/15/2018 8/15/2018 8/15/2018	2,279.00 2,146.93 2,248.88 2,270.66 2,203.93 2,203.47		031084 031084 031084 031084 031084 031084		13,352.87

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10042	PSR ENVIRONMENTAL SERVICE, INC							
I-8834	Gas Tank Inspection - DO	R	8/15/2018	220.00		031085		
I-8835	Gas Tank Inspection - LCRA	R	8/15/2018	220.00		031085		440.00
02767	Pueblo Water Resources, Inc.							
I-2018-99	Hydrogeologist Services - ENG	R	8/15/2018	1,640.00		031086		1,640.00
03719	Cassandra Ramos							
I-672852	Camping Cancellation - LCRA	R	8/15/2018	80.00		031087		80.00
00313	ROCK LONG'S AUTOMOTIVE							
I-24304	Transmission Assembly - Unit 4	R	8/15/2018	3,483.95		031088		3,483.95
03723	Kevin Roh							
I-672097	Camping Cancellation - LCRA	R	8/15/2018	85.00		031089		85.00
01172	RP BARRICADE							
I-53629	Traffic Message Board - CONS	R	8/15/2018	1,160.00		031090		1,160.00
00180	S.E.I.U. - LOCAL 721							
I-COP201708281251	SEIU 721 COPE	R	8/15/2018	42.00		031091		
I-UND201708281251	UNION DUES	R	8/15/2018	775.00		031091		817.00
01105	SEARS COMMERCIAL ONE							
I-T878864	Internet Parts - WHS	R	8/15/2018	45.96		031092		45.96
02003	Sostre Enterprises Inc.							
I-3601	Website/CMS Fee Hosting	R	8/15/2018	249.00		031093		249.00
0215	SOUTHERN CALIFORNIA EDISON							
I-081018	Acct# 2397969643	R	8/15/2018	25,484.91		031094		25,484.91
02202	Stanley Pest Control							
I-068558	Monthly Pest Control - WP	R	8/15/2018	170.00		031095		170.00
03720	Gina Stead							
I-738368	Waterpark Ticket Refund - LCRA	R	8/15/2018	45.00		031096		45.00
00057	SUPPLYWORKS							
I-449818756	Shower Curtains - WP	R	8/15/2018	166.69		031097		166.69
02057	Swank Motion Pictures, Inc.							
I-RG2540389	Movie Rental "Guardians"8/4/18	R	8/15/2018	378.00		031098		378.00

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02643	Take Care by WageWorks I-7711490 Reimburse Med/Dep Care	R	8/15/2018	271.80		031099		271.80
03721	Binh Tran I-675403 Camping Cancellation - LCRA	R	8/15/2018	127.00		031100		127.00
01662	TYLER TECHNOLOGIES, INC. I-025-230776 Monthly UB Online Fees	R	8/15/2018	153.00		031101		153.00
00225	UNDERGROUND SERVICE ALERT I-720180092 154 New Ticket Charges	R	8/15/2018	264.10		031102		264.10
00185	Univar USA Inc I-LA659993 Bulk Chemicals - WP I-LA661574 Bulk Chemicals - WP	R R	8/15/2018 8/15/2018	1,527.87 3,296.66		031103 031103		4,824.53
03722	Jeanette Valencia I-669432 Camping Cancellation - LCRA	R	8/15/2018	187.00		031104		187.00
00251	VENTURA COUNTY STAR I-2055513 Notice of CCR Report I-2055531 Notice of CCR Report	R R	8/15/2018 8/15/2018	53.52 53.52		031105 031105		107.04
00258	VENTURA STEEL, INC I-212142 Pipe - LCRA I-212261 Galvanized Sheet - EM	R R	8/15/2018 8/15/2018	482.95 36.73		031106 031106		519.68
09955	VENTURA WHOLESALE ELECTRIC I-236720 Fittings, Bulbs, Clamps - EM	R	8/15/2018	55.55		031107		55.55
00247	County of Ventura I-264338 Encroachment Permits	R	8/15/2018	315.00		031108		315.00
00663	WAXIE SANITARY SUPPLY I-77623806 Janitorial Supplies - LCRA	R	8/15/2018	3,534.57		031109		3,534.57
00403	WESTERN WATER WORKS SUPPLY CO. I-501220-00 Meter Tails & Coupling - WHS	R	8/15/2018	2,097.70		031110		2,097.70
0719	CORELOGIC INFORMATION SOLUTION I-81909718 Realquest Subscription	R	8/15/2018	137.50		031111		137.50
1483	CORVEL CORPORATION I-C00205529240 Claim# 1102WC0000001	R	8/15/2018	120.00		031112		120.00

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00771	DLT SOLUTIONS LLC I-SI400729 AutoCAD License - ENG	R	8/15/2018	6,727.44		031113		6,727.44
00360	LESLIE'S POOL SUPPLIES, INC I-142-001-9813 Noodle Swimways - WP I-142-002-6727 Bulk Chemicals - WP	R R	8/15/2018 8/15/2018	88.66 75.45		031114 031114		164.11
00328	LIGHTNING RIDGE I-7201805 Shirts - EM	R	8/15/2018	41.38		031115		41.38
03203	Water Systems Consulting, Inc. I-3313 Ojai System Master Plan - ENG	R	8/15/2018	6,915.00		031116		6,915.00
00124	ICMA RETIREMENT TRUST - 457 I-CUI201808141392 457 CATCH UP I-DCI201808141392 DEFERRED COMP FLAT I-DI%201808141392 DEFERRED COMP PERCENT	R R R	8/15/2018 8/15/2018 8/15/2018	230.77 1,142.31 141.44		031117 031117 031117		1,514.52
00985	NATIONWIDE RETIREMENT SOLUTION I-CUN201808141392 457 CATCH UP I-DCN201808141392 DEFERRED COMP FLAT I-DN%201808141392 DEFERRED COMP PERCENT	R R R	8/15/2018 8/15/2018 8/15/2018	230.77 5,340.39 355.89		031118 031118 031118		5,927.05
00180	S.E.I.U. - LOCAL 721 I-COP201808141392 SEIU 721 COPE I-UND201808141392 UNION DUES	R R	8/15/2018 8/15/2018	42.00 708.00		031119 031119		750.00

* * T O T A L S * *		NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		139	444,809.40	0.00	444,809.40
HAND CHECKS:		0	0.00	0.00	0.00
DRAFTS:		3	122,109.72	0.00	122,109.72
EFT:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS		0.00		
	VOID CREDITS		0.00		
			0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			142	566,919.12	0.00	566,919.12
BANK: AP	TOTALS:		142	566,919.12	0.00	566,919.12
REPORT TOTALS:			142	566,919.12	0.00	566,919.12

CASITAS MUNICIPAL WATER DISTRICT

Resolution No. 18-

Resolution of Appreciation Honoring
Steven E. Wickstrum
Upon His Retirement and
Thirty Four Years of Service to Casitas

WHEREAS, Steven E. Wickstrum began full time employment with Casitas Municipal Water District in the Engineering department on February 13, 1984; and

WHEREAS, Steve was promoted numerous times during his career with his final promotion to the position of General Manager on June 13, 2007; and

WHEREAS, Steve was instrumental in the successful completion of numerous projects in his time with the district, notably the Marion R. Walker Pressure Filtration Treatment Plant and the acquisition of the Ojai Water System; and

WHEREAS, Steve has decided to retire from Casitas after 34 years of dedicated service to the district.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Casitas Municipal Water District as follows:

The Board of Directors hereby expresses sincere appreciation to Steven E. Wickstrum upon his retirement after 34 years of service to Casitas.

ADOPTED this 22nd day of August, 2018

James W. Word

Bill Hicks

Mary Bergen

Pete Kaiser

Russ Baggerly

CASITAS MUNICIPAL WATER DISTRICT
LAKE CASITAS RECREATION AREA

DATE: August 6, 2018
 TO: Recreation Committee
 FROM: Carol Belser, Park Services Manager
 SUBJECT: Recreation Area Monthly Report for June 2018

Visitation Numbers

The following is a comparison of visitations* for June 2018.

	June 2018	June 2017	May 2018
Visitor Days	72,972	79,648	66,504
Camps	7,920	8,961	4,477
Cars	18,243	19,912	16,626
Boats	225	235	264
Kayaks & Canoes	5	6	6

Fiscal Year to Date Visitation	
2016/2017	713,986
2017/2018	665,768
%Change	-6.753

*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

Visitor Days = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

Camps = Campsites occupied + extra vehicles

Cars = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

Boats = Daily boats + overnight boats + annual decals + replacement decals

Kayaks & Canoes = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Operations and Boating

The annual Ojai Wine Festival was held successfully on June 10. Customer interactive programs continued with Astronomy Nights, Junior Park Ranger and movie nights at the water adventure. California Department of Fish and Wildlife responded with comments to the District's Rapid Response plan. Staff will meet and review the comments to implement into the plan. There were seven vessels that passed the vessel inspection, and a total of 615 vessels were retagged in June. Five vessels failed the first inspection in June. Santa Ana Launch Ramp ceased operation after the water level decreased and Old Coyote was reactivated in July 2017 and continues to be the only launch ramp in use. Strict protocols continue to be in place to prevent quagga and zebra mussels from entering Lake Casitas.

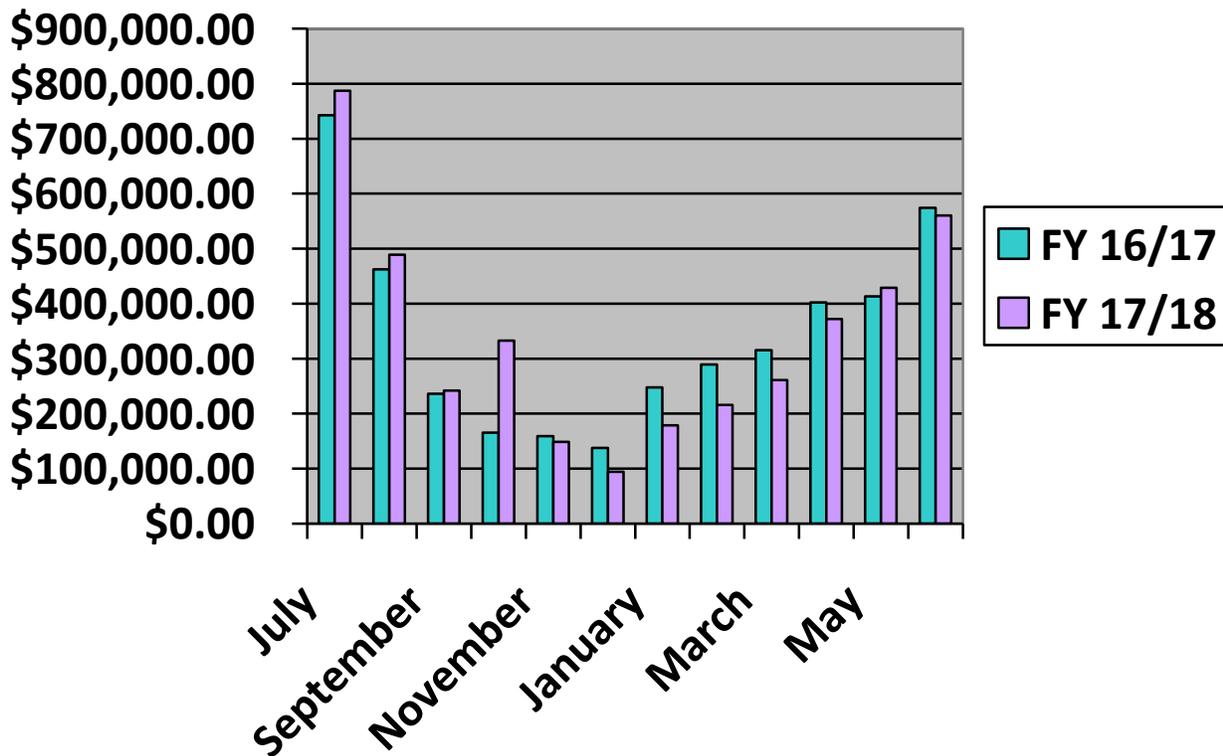
Incidents

There were 256 patrol observations where park staff made customer contact in June. There was one medical response that required an ambulance, 144 call for service and 179

disturbances with 3 requiring support from the Ventura County Sheriff Office. There were 28 unattended fires, none required support from Ventura County Fire Department, 5 boating violations, 15 leash law violations, 28 traffic violations, 9 parking violations, and 15 body contacts in Lake Casitas.

Revenue Reporting

The 2017/2018 unaudited monthly figures below available to date illustrate all Lake Casitas Recreation Area’s revenue collected through June in the respective months (operations, concessions, Water Adventure, etc.) per the District’s Financial Summary generated by the Finance Manager. Subsequent to presenting this graph to the Recreation Committee, the June 2018 financial totals were made available, and added.



**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: JULIA ARANDA, ENGINEERING MANAGER
FROM: JORDAN SWITZER, ENGINEERING TECHNICIAN
SUBJECT: LAKE CASITAS MONTHLY STATUS REPORT FOR JULY 2018
DATE: AUGUST 15, 2018

RECOMMENDATION:

This item is presented for information only and no action is required. Data are provisional and subject to revision.

DISCUSSION:

Rainfall Data for July 2018

	<u>Casitas Dam</u>	<u>Matilija Dam</u>
July 2018	0.00"	0.00"
Water Year (Oct 01-Sep 30)	11.49"	17.01"
Average Annual Rainfall	23.68"	28.23"

Robles Fish Passage and Diversion Facilities

Diversion Data

July 2018:	0 A.F.	Total Diversions to Date:	649 A.F.
Diversion Days in July:	0	Diversion Days this WY:	6

Reservoir Data

Water Surface Elevation (7/31/18):	486.41 Feet
Water Storage on August 1, 2018:	78,697 A.F.
Water Storage Last Month:	80,996 A.F.
Net Change in Storage:	- 2,299 A.F.
Change in Storage from July 31, 2017:	- 13,197 A.F.*

**Water storage is reported using the 2017 rating table prepared by Tetra Tech as of October 01, 2017. In order to convey actual change in reservoir storage, comparisons between current storage and storage prior to October 01, 2017 is calculated using the 2017 rating table.*

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Recreation Committee

DATE: August 6, 2018
TO: Board of Directors
FROM: General Manager, Steven E. Wickstrum
Re: Committee Meeting of August 6, 2018

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Bill Hicks
Director Pete Kaiser
Steve Wickstrum, General Manager
Michael Flood, Assistant General Manager
Carol Belser, Park Manager
Joe Evans, Division Officer
Aaron Wall, Water Park Supervisor
2. **Public Comments.** None.
3. **Board/Management Comments.**
Director Kaiser commented on the City of Ojai's special meeting to ask for a Stage 4 condition.
4. **Discuss Property Control Protocol for Lost/Found/Abandoned Property in the lake Casitas Recreation Area.**
Carol Belser stated that staff are developing a policy for property control. As this policy is developed it will be presented to the Committee.
5. **Discuss Protocol for Fishing Tournaments requiring California Department of Fish & Wildlife Permit in Lake Casitas.**
Carol Belser described the current method to issue fishing tournament event permits and the need for Casitas to be better informed on the issuance of these permits. Carol Belser recommended that Casitas require insurance from the clubs holding each event.
6. **Discuss Shower Token Machines Protocol.**
The showers at Lake Casitas will be moving to token machines instead of the quarter machines. Carol Belser presented the new tokens that will be made available to the public for the showers.
7. **April 2018 Recreation Report.**
Carol Belser presented the Report. Mr. Gary Wolfe stated that business was down approximately ten percent from previous years.
8. **Review of Incidents and Comments.**
Joe Evans updated the Committee on the customer interactions.

CASITAS MUNICIPAL WATER DISTRICT

Minutes
Executive Committee

DATE: August 10, 2018
TO: Board of Directors
FROM: General Manager, Steven E. Wickstrum

Re: Executive Committee Meeting of August 10, 2018

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

MEETING:

1. **Roll Call.**
Director Bill Hicks
Director Jim Word
Steve Wickstrum, General Manager
Michael Flood, Assistant General Manager
2. **Public Comments.** None.
3. **Board Comments.** None.
4. **General Manager Comments.**
The General Manager informed the Committee of the annual event Association of Water Agencies, Ventura County. The notice will be provided to the Board as an informational item.
5. **Consideration of Supervisor Steve Bennett's letter requesting the declaration of a water shortage emergency.**
The draft letter that presented to the Board of Supervisors on August 7, 2018, was reviewed, followed by a discussion on Casitas' options and direction. The consideration of further action will be moved to the Board of Directors.
6. **Discussion regarding the contract amendment related to the State Water Project.**
The Committee discussed the purpose and details of the State Water Project contract amendments, and the development of an Agreement-In-Principle (AIP) that is to be considered by the United Water Conservation District, Ventura Water and Casitas Municipal Water District. The schedule is to have the AIP considered in September 2018.
7. **Discussion regarding the 2018 Conflict of Interest Code Biennial Review.**
This is an administrative review that will be moved to the Board of Directors.

8. **Discussion regarding the contract amendment related to the State Water Project.**

The Committee was informed of the landing page comments, updates, and boosting on the Casitas Facebook site. Committee suggested frequent updates to the FAQ.

CASITAS MUNICIPAL WATER DISTRICT

Minutes Personnel Committee

DATE: August 17, 2018
TO: Board of Directors
FROM: Executive Administrator, Rebekah Vieira
RE: Committee Meeting of August 14, 2018

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

MEETING:

A moment of silence was held in remembrance of Henry Islas.

1. **Roll Call.**

Director Russ Baggerly
Director Mary Bergen
Michael Flood, Assistant General Manager
Rebekah Vieira, Executive Administrator
Chelbi Kelley

2. **Public Comments.**

None

3. **Board/Manager comments.**

None

4. **Discussion regarding recruitments.**

The committee was apprised of the open recruitments. Maintenance Worker interviews will be conducted this week. Interviews will be conducted at the end of the month for the Public Affairs Conservation Manager. Candidates are being reviewed for the Human Resources need. The Customer Service Accounting Technician is opened due to the resignation of Navilth. Director Baggerly suggested including salary ranges on the website.

Director Baggerly then handed out a sheet on the preferred qualities for a new general manager that he wanted to discuss. The committee discussed that further discussion regarding this could take place during the closed session that is planned at the coming board meeting. There was also discussion regarding the need to revise the job description.

5. **Discussion regarding benefits renewal for 2018.**

The committee discussed the information received on the benefits renewals for 2019. The Anthem PPO will see a .9% increase for single and plus one dependent coverage and a 3.1% decrease in the premium for family level coverage. The Anthem California Care HMO premiums will see no change and the Kaiser plan will see a 2.6% increase. There are no rate increases to the other benefit policies. There will be a change in the prescription coverage for those that are in the PPO plan. Information will be available during open enrollment. A meeting will be held with the SEIU to discuss the plan renewal.

The meeting was adjourned at 4:58 p.m.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Finance Committee
Special Meeting

DATE: August 17, 2018
TO: Board of Directors
FROM: General Manager, Steve Wickstrum
Re: Finance Committee Meeting of August 17, 2018, at 1000 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**

Director Peter Kaiser and Director Jim Word
General Manager, Steve Wickstrum
Assistant General Manager, Michael Flood
Executive Assistant/Risk Manager, Rebekah Vieira
Accounting Manager/Treasurer, Denise Collin
Engineering Manager, Julia Aranda
Associate Engineer, Virgil Clary

Public: Rosalind Grimm
Wendy Dio-Pasavona

2. **Public Comments.** None.

3. **Board/Management comments.**

The General Manager informed the Committee of an email from the Association of California Water Agencies (ACWA) concerning a new twist on the water taxation legislation – rather than a tax the local water agencies may collect a “voluntary remittance”. ACWA is continuing to oppose the tax and this twist to new legislation.

The Committee was informed that for the fourteenth year in a row Casitas has received a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association. The Committee expressed appreciation to Denise Collin and administration staff for their diligent work that is reflected by this award.

4. **Review of the Financial Statements for June 2018.**

Denise Collin presented the Financial Statement and discussed various trends and issues of note. Additional financial input is to occur to close out the FY 2017-18 financial statement. Director Kaiser indicated that Morgan-Stanley may be moving away from public investments and asked that Denise Collin to investigate further with the Morgan-Stanley representative.

5. **Review of the June 2018 Consumption Report.**

The Committee reviewed the Consumption Report. It was noted that the annual water consumption has continued to decline in FY 2017-18 from that in FY 2016-17.

6. **Review request from Rosalind Grimm to waive the conservation penalty of \$385.**

The Committee heard from Rosalind Grimm who had a water line leak that is now isolated. The Committee explained that there is no relief for water leaks unless the direct cause is in the event of a natural disaster. The claim is denied.

7. **Review the request from Wendy Dio-Padavona to waive the conservation penalty of \$2,690.**
The Committee heard from Wendy Dio-Padavona regarding high water use to repair a pool and a leak that occurred when her contractor broke a water line. The Committee explained that there is no relief for water leaks unless the direct cause is in the event of a natural disaster. The claim is denied.
8. **Discussion regarding Ojai Water System Task Orders for an Arc Flash Study with MNS. This is an unbudgeted item.**
Julia Aranda presented the task order and explained that this task became apparent as a safety issue after the adoption of the District budget. The memorandum to the Board will contain the cost for the task order. This request for this task order will move forward to the Board for consideration of approval and budget.
9. **Discussion regarding a contract for Old Creek Road Pipeline Relocation. This is an unbudgeted item.**
Julia Aranda presented the task order and explained that this task became apparent after the adoption of the District's budget. The District did sign an agreement with the property owner to install the pipeline extension, but there appears to be additional work regarding streambed alteration permitting. The task is directed toward the completion of the permitting. Director Kaiser asked for staff to consider delaying this project.
10. **Discussion regarding La Conchita Valves and Appurtenances Replacement. This is an unbudgeted item.**
Julia Aranda explained that this task order resulted from a June 27th notice from the County of Ventura that a paving project will occur in the La Conchita Tract in early 2019. Staff recognized the need for meter box relocations and alteration to existing fire hydrants in the La Conchita Tract. Much of this infrastructure was originally installed in 1961 and in need for maintenance and alteration. This request for this task order will move forward to the Board for consideration of approval and budget.
11. **Discussion regarding deposits and water rates for temporary water meters.**
The Committee discussed the need for reconsidering the temporary meter deposits and charges. Staff will provide a comparison and make recommendation at a future date.
12. **Discussion regarding a proposal from Granicus for integrated agenda preparation and meeting management.**
Rebekah Vieira reported that she has received a proposal from Granicus and recommends moving the proposal forward to the Board for approval. The Committee discussed the changes that the proposal would bring to the management of the agenda process and the public accessibility to the agendas and meeting videos. This proposal will move forward to the Board for consideration of approval.



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

August 6, 2018

Steve Wickstrum
General Manager
Casitas Municipal Water District
1055 Ventura Avenue
Oak View, CA 93022

Dear Mr. Wickstrum:

We are pleased to notify you that your comprehensive annual financial report (CAFR) for the fiscal year ended 2017 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services Center



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

08/06/2018

For more information contact:
Michele Mark Levine, Director/TSC
Phone: (312) 977-9700
Fax: (312) 977-4806
E-mail: mlevine@gfoa.org

(Chicago, Illinois)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **Casitas Municipal Water District** by Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s) or department designated by the government as primarily responsible for preparing the award-winning CAFR.

The CAFR has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

Government Finance Officers Association is a major professional association servicing the needs of nearly 19,000 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington, D.C.



Consumption Report

Water Sales FY 2017-2018 (Acre-Feet)

Classification	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month to Date	
													2017 / 2018	2016 / 2017
AD Ag-Domestic	493	464	480	443	352	317	121	202	17	189	264	309	3,652	3,703
AG Ag	363	345	317	319	225	218	97	147	17	128	200	226	2,601	2,652
C Commercial	79	80	154	162	52	53	36	44	29	65	74	94	921	509
DI Interdepartmental	11	9	9	11	6	7	3	5	3	10	23	23	119	67
F fire	0	0	0	0	0	0	0	0	0	0	0	0	0	0
I Industrial	1	1	2	2	1	1	1	1	1	1	1	1	14	12
OT Other	24	25	40	39	21	18	14	12	10	14	21	24	262	149
R Residential	125	54	401	430	186	209	133	148	113	159	188	216	2,361	1,025
RS - P Resale Pumped	46	46	56	53	50	49	45	40	27	68	71	42	592	1,156
RS - G Resale Gravity	213	160	147	167	130	212	140	297	166	179	233	263	2,309	2,603
TE Temporary	1	1	2	2	3	1	1	2	1	3	3	2	22	15
Total	1,355	1,185	1,608	1,628	1,026	1,085	592	898	384	815	1,078	1,200	12,853	11,891
CMWD	1,355	1,185	1,257	1,206	908	958	502	794	305	706	971	1,050		
OJAI	0	0	351	422	118	127	90	104	79	109	107	150		
Total 2016 / 2017	1,562	1,528	1,586	1,295	1,001	689	355	195	338	970	1,086	1,286	N/A	11,891



CFD No. 2013-1 (Ojai) - Cost Analysis

	Services & Suplies	Legal Fees	Labor Expense	Other Services	Total Expenses
2011 / 2012	0.00	42,560.00	11,098.37	0.00	53,658.37
2012 / 2013	831.82	223,462.77	14,836.68	0.00	239,131.27
2013 / 2014	29.89	91,878.06	3,835.65	0.00	95,743.60
2014 / 2015	0.00	68,457.10	0.00	0.00	68,457.10
2015 / 2016	6.12	152,811.84	2,938.86	0.00	155,756.82
2016 / 2017	110.54	352,965.75	48,725.29	0.00	401,801.58
2017 / 2018	0.00	13,426.72	14,154.45	0.00	27,581.17
July	0.00	0.00	0.00	0.00	0.00
August	755.63	5,743.28	0.00	0.00	6,498.91
September					0.00
October					0.00
November					0.00
December					0.00
January					0.00
Feburary					0.00
March					0.00
April					0.00
May					0.00
June					0.00
Total YTD Cost	755.63	5,743.28	0.00	0.00	6,498.91
Total Cost	1,734.00	951,305.52	95,589.30	0.00	1,048,628.82
Less: Scanned Document Revenue			2012 / 2013		-289.50
Less: Tax Assessment - County of Ventura:			2015 / 2016		-460,342.64
Less: Tax Assessment - County of Ventura:			2016 / 2017		-464,386.26
Less: Bond Pre-Payments					-92,470.36
Less: Reimbursable District Staff Cost Bond Pre-payment					-36,000.00
Total CMWD CFD 2013-1 Cost					-4,570.44

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
08/15/18**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Farmer MAC	31315PYF0	5/2/2028	\$511,588	\$480,770	2.925%	11/20/2017	2.41%	3497
*TB	Federal Farm CR Bank	3133EGZW8	10/25/2024	\$833,918	\$782,379	2.014%	10/25/2016	3.92%	2230
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$892,501	\$820,305	1.901%	5/9/2016	4.11%	2758
*TB	Federal Farm CR Bank	3133EFK71	3/9/2026	\$851,659	\$803,611	2.790%	3/28/2016	4.03%	2724
*TB	Federal Farm CR Bank	3133EFYH4	2/8/2027	\$1,012,974	\$962,710	3.000%	3/24/2016	4.82%	3053
*TB	Federal Farm CR Bank	3133EGWD	9/29/2027	\$694,629	\$631,631	2.354%	11/17/2016	3.17%	3284
*TB	Farmer MAC	3133EEPH7	2/12/2029	\$480,123	\$450,094	2.710%	11/20/2017	2.26%	3777
*TB	Federal Home Loan Bank	3130A3DL	9/8/2023	\$1,564,804	\$1,462,425	1.486%	10/13/2016	7.33%	1823
*TB	Federal Home Loan Bank	313379EE5	6/14/2019	\$1,355,544	\$1,341,333	1.625%	10/3/2012	6.72%	299
*TB	Federal Home Loan Bank	3130A0EN	12/10/2021	\$528,706	\$501,655	1.107%	5/9/2016	2.51%	1195
*TB	Federal Home Loan Bank	3130A5R35	6/13/2025	\$759,089	\$705,026	2.875%	2/19/2016	3.53%	2458
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$459,130	\$424,512	1.203%	7/14/2016	2.13%	1823
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,021,527	\$981,810	2.360%	5/10/2017	4.92%	2485
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$917,207	\$839,102	2.875%	8/2/2016	4.20%	2099
*TB	Federal Home Loan Bank	3133XFKF	6/11/2021	\$998,230	\$992,690	5.625%	1/16/2013	4.97%	1016
*TB	Federal Home Loan MTG Corp	3137EADB	1/13/2022	\$623,945	\$603,378	2.375%	9/8/2014	3.02%	1228
*TB	Federal National Assn	31315P2J7	5/1/2024	\$672,696	\$654,983	1.721%	5/1/2016	3.28%	2056
*TB	Federal National Assn	3135G0ZR	9/6/2024	\$786,983	\$734,730	2.625%	5/25/2016	3.68%	2181
*TB	Federal National Assn	3135G0K3	4/24/2026	\$1,464,371	\$1,372,192	2.125%	5/25/2016	6.88%	2769
*TB	US Treasury Inflation Index NTS	912828JE1	7/15/2018	\$2,526,101	\$2,347,200	1.375%	7/6/2010	11.76%	-30
*TB	US Treasury Inflation Index NTS	912828MF	1/15/2020	\$1,169,386	\$1,171,486	1.375%	11/18/2015	5.87%	510
*TB	US Treasury Note	912828WE	11/15/2023	\$767,834	\$763,745	2.750%	12/13/2013	3.83%	1890
Accrued Interest					\$128,939				
Total in Gov't Sec. (11-00-1055-00&1065)				\$20,892,946	\$19,956,706			99.98%	
Total Certificates of Deposit: (11.13506)				\$0	\$0			0.00%	
**	LAIF as of: (11-00-1050-00)		N/A	\$456	\$456	1.90%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)		N/A	\$2,888	\$2,888	1.71%	Estimated	0.01%	
TOTAL FUNDS INVESTED				\$20,896,291	\$19,960,050			100.00%	
Total Funds Invested last report				\$20,903,747	\$19,962,333				
Total Funds Invested 1 Yr. Ago				\$21,156,492	\$20,969,495				
****	CASH IN BANK (11-00-1000-00) EST.			\$3,498,137	\$3,498,128				
	CASH IN Western Asset Money Market			\$9	\$9	0.19%			
TOTAL CASH & INVESTMENTS				\$24,394,437	\$23,458,187				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$22,027,529	\$21,840,531				
*CD	CD - Certificate of Deposit								
*TB	TB - Federal Treasury Bonds or Bills								
**	Local Agency Investment Fund								
***	County of Ventura Investment Fund								
	Estimated interest rate, actual not due at present time.								
****	Cash in bank								

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.
All investments were made in accordance with the Treasurer's annual statement of investment policy.